

## Positive Behaviour Support Flow Chart

### NOTES

- All referrals will be picked up within 28 days
- Please complete referral form with all the information requested. Any information missing will delay the process
- If you require clarification about the form please email [sally.goadby@leics.gov.uk](mailto:sally.goadby@leics.gov.uk)
- Down load referral from the LSCDG website <http://www.lscdg.org/positive-behaviour-support-pbs/>

Referrals comes in to the PBS email box

[PositiveBehaviourSupportTeam@leics.gov.uk](mailto:PositiveBehaviourSupportTeam@leics.gov.uk)

The PBS duty worker will RAG rate the referral in order of priority

Training referrals will be allocated to PBS trainers

All one to one work including children's services will be picked up by Learning & Development Advisor (Sally Goadby)

(Staff /Team will need to be trained in PBS as this will underpin their knowledge. Once training has taken place Sally will work with individual team members with one to one cases).

**Please note The PBS Team, including one to one, will not case manage and will only work with allocated case workers in an advisory role.**

PBS Team will contact referrers, and arrangements will be made according to the referral.

Training can be in line with one to one work

